

EPs Development Schedule (Draft) Updated

Sep. 15, 2020

Sep. 17, 2020 (Updated)

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Milestones

Work Item	Description	Completion Time	Note
1. Class Diagrams	Development of Processes and Class Diagrams	Sep. 30, 2020	
2. BIE Charts	Development of BIE Charts	Oct. 31, 2020	
3. CC Charts	Development of CC Charts	Nov. 30, 2020	
4. Code Table	Development of Code Table	Dec. 31, 2020	Relation to TT&L Code Table
5. Technical Guideline	Development of TG	Dec. 31, 2020	
6. BRS	Development of BRS	Dec. 31, 2020	
7. RSM	Development of RSM	Dec. 31, 2020	
8. Verification & Schema Production		Mar. 31, 2021	Based on Use cases of EPs
9. Technical Harmonization	Hand over to UN/CEFACT Technical Group	May 31, 2021	
10. Public Review	Hand over to Public Review	June 30, 2021	
11. API Consideration	Simple Connection and API Application Trial	Aug. 31, 2021	

Update to the Open Development Process

Submitted by the UN/CEFACT Bureau (ODP抜粋)

I. Introduction

A. UN/CEFACT Open Development Process

1. Under the revised UN/CEFACT structure, mandate, terms of reference and procedures (ECE/TRADE/C/CEFACT/2010/15/Rev.5), “The Open Development Process” (ODP) applies to UN/CEFACT projects in the field of trade facilitation and electronic business.

2. The following principles should be followed by all members of Project Teams:

a. To welcome participation by anyone designated as an expert by a Head of Delegation to UN/CEFACT.

b. To encourage global input.

c. To work collaboratively and effectively.

d. **To not incorporate specific hardware and/or proprietary software requirements into their processes or deliverables, or the implementation thereof.**

e. To understand and agree to be subject to the UN/CEFACT Intellectual Property Rights (IPR) Policy

f. To understand and agree to be subject to the UN/CEFACT Code of Conduct

3. All projects concerned with the development of UN/CEFACT deliverables within the UN/CEFACT Programme of Work need to follow a set of ODP stages related to their deliverable's publication type. All ODP stages are briefly listed below:

ODP Stage 1: Project Inception

ODP Stage 2: Requirements Gathering

ODP Stage 3: Draft Development

ODP Stage 4: Public Review

ODP Stage 5: Project Exit

ODP Stage 6: Publication

ODP Stage 7: Maintenance

ODP Stage 5: Project Exit

52. Proposed Final Drafts must go through the exit criteria initially specified in the project proposal for each deliverable. If the project has progressed in such a manner that **new exit criteria are needed or existing exit criteria must be modified, the Project Team should communicate this to the Bureau and obtain its approval to do so.**

53. This is also a quality assurance stage, and each Project Team should decide on the best way to verify and/or validate its deliverables, in accordance with its project proposal.
54. Exit criteria will always require Bureau review and approval.
55. Exit criteria may also require implementation verification, Plenary approval, and/or harmonization with other outputs or Product Publications.
56. Proposed Final Drafts may change as a result of this stage. The Project Team must log and process all inputs and review updated Proposed Final deliverables, increasing each the version number as updated versions are released.
57. The input/update/versioning circulation cycle continues until the Project Team formally decides that the Proposed Final Draft is ready for the next stage. However, if the Project Team determines that the result of this stage requires substantial revisions, the deliverable should go back to at least the Draft Development stage and the Bureau should be notified accordingly.
58. The draft resulting from successful completion of this review is the Final Draft. The Final Draft must not carry a version designation for the draft itself, or the qualification “Final” in its name. For instance, “Core Components Technical Specification v3”.
59. The Project Team sends the Final Draft(s) to the Bureau, who will ensure that all exit criteria listed in the Project Proposal have been met and due process has been followed.
60. The Bureau will either approve the Final Draft or identify the next steps for the Project Team. The latter may include returning to an earlier ODP step, revising the project scope or cancelling the project altogether.

61. The Bureau will inform the Plenary of any Final Drafts, even those that have been rejected, and its recommendations for next steps

62. Following approval by the Bureau, if the deliverable requires final consideration and approval by the Plenary, it will be brought to the Plenary's attention as part of an agenda item at its next meeting or, if the next meeting is more than 90 days away, will be sent for intersessional approval (see ECE/Trade/C/CEFACT/2010/15/Rev.5).

63. Deliverables destined for approval by the Plenary (such as UNECE Recommendations and any other deliverables the Bureau considers appropriate) should be translated into all UNECE official languages as early as possible. If undue delay is envisaged to be likely as a consequence of translation, the Bureau can request that the Plenary waive the translation requirement.

64. At the Bureau's discretion, deliverables brought to the attention of the Plenary may be translated into all UNECE official languages.

65. A Project Team will disband when it receives Bureau approval (or Plenary approval where necessary) for the completion of all its deliverables.

(End)