

SLH PILOT PROJECT

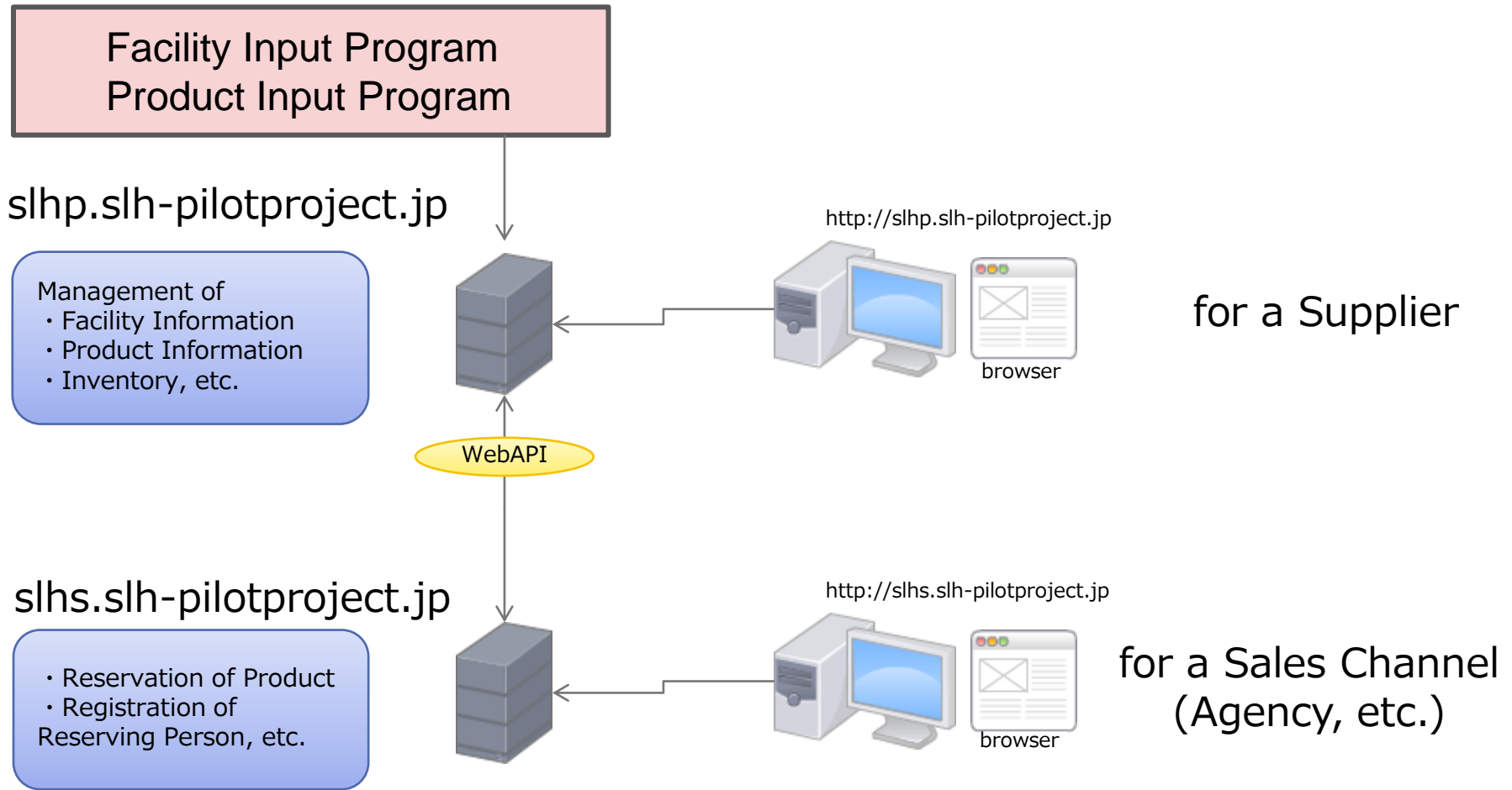
--SLHP USERS GUIDE

FOR SLH PROPERTY MANAGEMENT

JAPANESE SLH PILOT PROJECT TEAM

Version:0.95
Release:15 April, 2014

SYSTEM STRUCTURE



ACCESS TO SLHP SERVER

URL

<https://slhp.slh-pilotproject.jp>

Organization Account & Password for 'JTREC TEST HOTEL'

jtrec001 / j0001

**Note: When you input your facility information in the site,
your Organization Account & Password will be created.**

FUNCTIONS OF SLHP SERVER

SLHP SERVER

Main Inventory Management site for SLH products

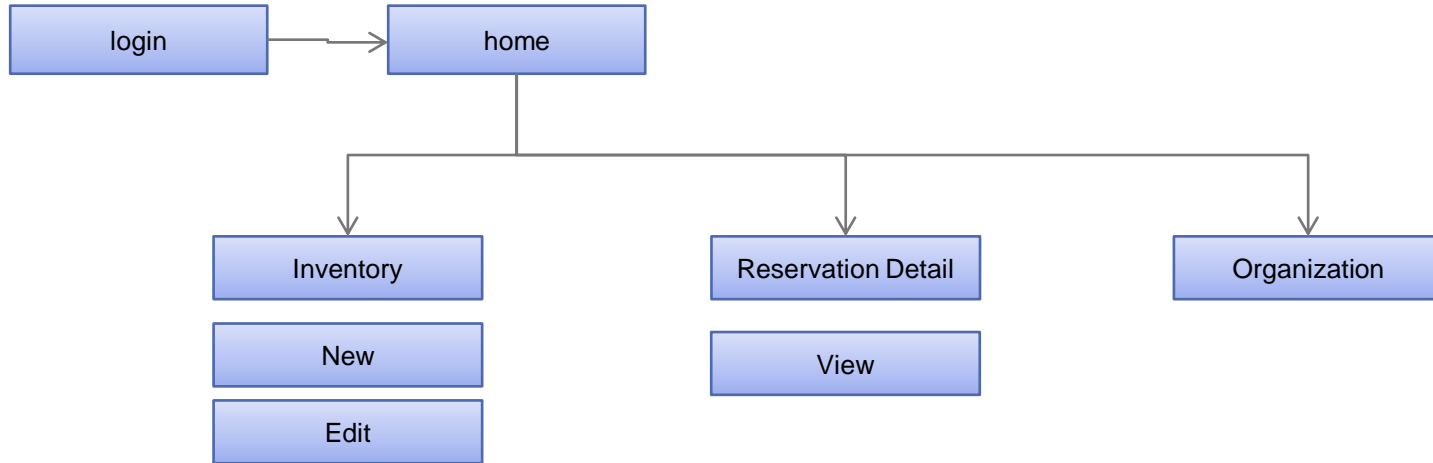
(Facility and Product Information Input systems are automatically interfaced with SLHP server.)

Main Functions of SLHP Server

- Registration and Reference of Inventories (Guest rooms, etc.)**
- Confirmation of Reservation Information**
- Editing of Organization Information**

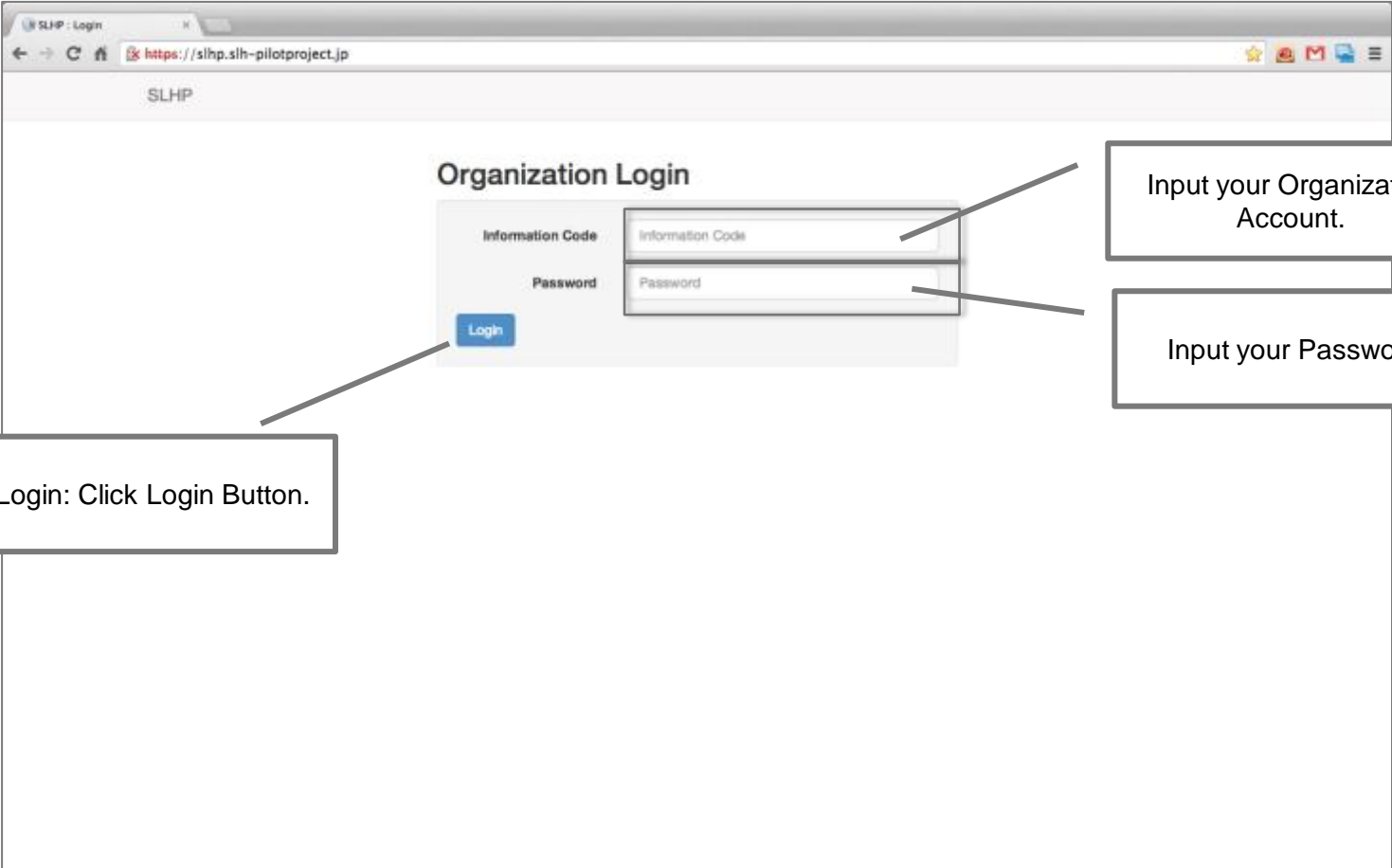
In this server you may

SCREEN TRANSITION DIAGRAM OF SLHP SERVER



LOGIN

Login to SLHP System.



The screenshot shows a web browser window with the URL <https://slhp.slh-pilotproject.jp>. The page title is "SLHP" and the main heading is "Organization Login". The login form contains two input fields: "Information Code" and "Password", and a blue "Login" button. Three callout boxes provide instructions: "Input your Organization Account." points to the Information Code field, "Input your Password." points to the Password field, and "Login: Click Login Button." points to the Login button.

Organization Login

Information Code:

Password:

Login

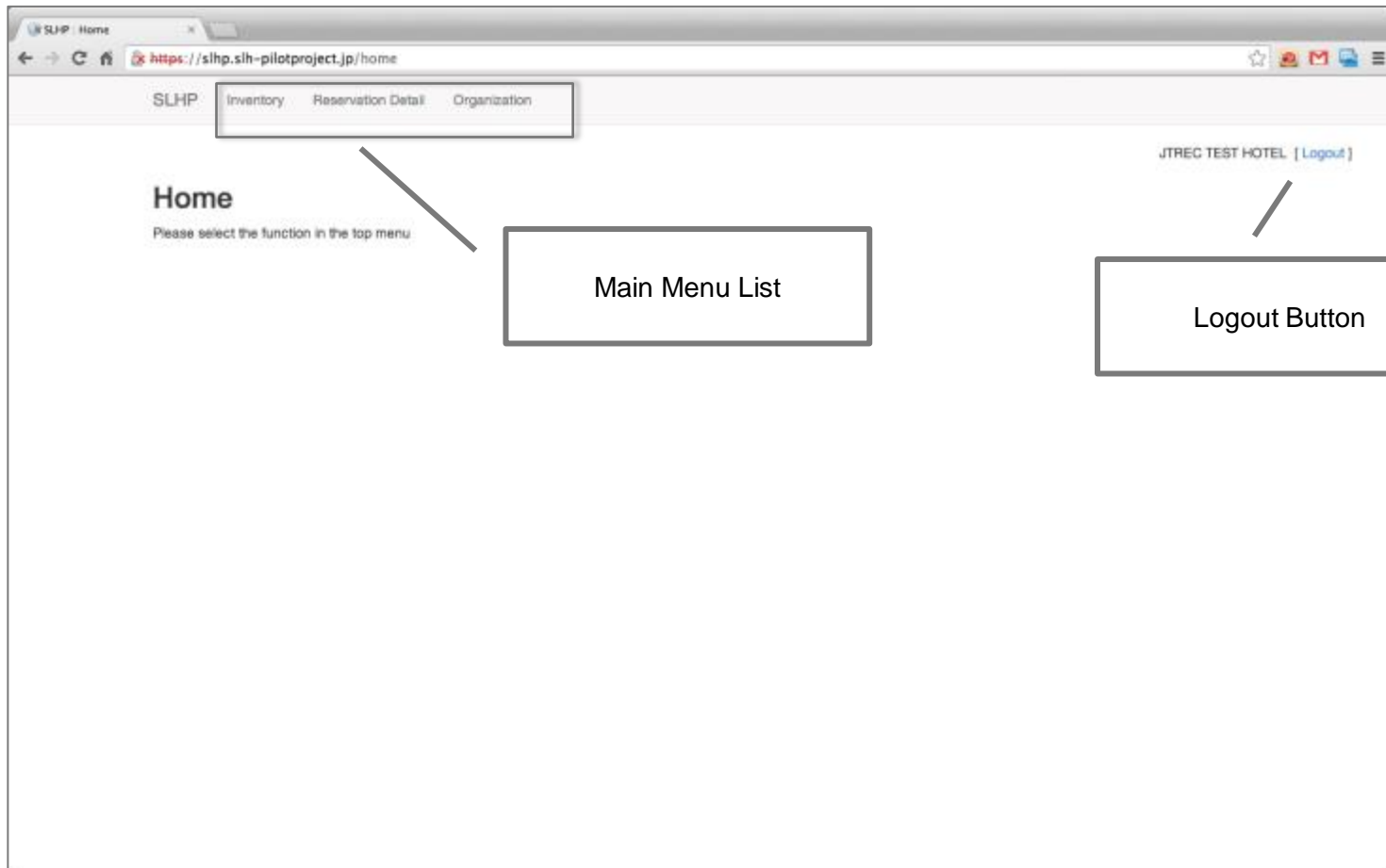
Input your Organization Account.

Input your Password.

Login: Click Login Button.

HOME

Main Menu



INVENTORY (#1)

Upper part of Inventory list will be shown as below.

The screenshot shows a web browser window with the URL <https://slhp.slh-pilotproject.jp/invenories>. The page title is "SLHP Invenories" and the user is logged in as "JTREC TEST HOTEL [Logout]". The main content area is titled "Invenories" and displays a table of inventory items. The table has the following columns: Id, Valid, Country, Component ID, Category, Category Text, Available, Quantity, Type, LSB, HK, and Actions. The table contains several rows of data, with the first three rows highlighted. A callout box points to the "Id" column of the first row, stating "You may change listing order." Another callout box points to the "Edit" button in the "Actions" column of the first row, stating "You may edit inventory by clicking a button." The table data is as follows:

Id	Valid	Country	Component ID	Category	Category Text	Available	Quantity	Type	LSB	HK	Actions
185	✓	JPN	tw010smk	Guest Room	Guest Room 3	2014-05-01	/Guest Room	No acceptance after LSB	1000	0	Edit
248	✓	JPN	tw011nsk	Guest Room	Guest Room 4	2014-05-01	/Guest Room	Wait for cancellation after LSB	1000	0	Edit
124	✓	JPN	s011nsk	Guest Room	Guest Room 2	2014-05-01	/Guest Room	On request after LSB	1000	0	Edit
				Guest Room 1		2014-05-01	/Guest Room	No limitation	1000	0	Edit
				Guest Room 4		2014-04-30	/Guest Room	Wait for cancellation after LSB	1000	0	Edit
123	✓	JPN	s011nsk	Guest Room	Guest Room 2	2014-04-30	/Guest Room	On request after LSB	1000	0	Edit
61	✓	JPN	s010smk	Guest Room	Guest Room 1	2014-04-30	/Guest Room	No limitation	1000	0	Edit
185	✓	JPN	tw010smk	Guest Room	Guest Room 3	2014-04-30	/Guest Room	No acceptance after LSB	1000	0	Edit
184	✓	JPN	tw010smk	Guest Room	Guest Room 3	2014-04-29	/Guest Room	No acceptance after LSB	1000	0	Edit
245	✓	JPN	tw011nsk	Guest Room	Guest Room 4	2014-04-29	/Guest Room	Wait for cancellation after LSB	1000	0	Edit
122	✓	JPN	s011nsk	Guest Room	Guest Room 2	2014-04-29	/Guest Room	On request	1000	0	Edit

INVENTORY (#2)

Lower part of inventory list will be shown as below.

The screenshot displays a web browser window with the URL <https://slhp.sih-pilotproject.jp/inventories>. The page features a navigation menu with 'SLHP', 'Inventory', 'Reservation Detail', and 'Organization'. Below the menu is a table of inventory items. Each row includes a checkbox, ID, country code, code, room name, location, date, category, cancellation policy, and stock counts. A 'New Inventory' button is located at the bottom left. A text box at the bottom right states 'You may create new inventory.'.

ID	Country	Code	Room Name	Location	Date	Category	Policy	Stock 1	Stock 2	Action
122	JPN	s011nsk	Guest Room	Guest Room 2	2014-04-29	/Guest Room	On request after LSB	1000	0	Edit
60	JPN	s010amk	Guest Room	Guest Room 1	2014-04-29	/Guest Room	No limitation	1000	0	Edit
183	JPN	tw010amk	Guest Room	Guest Room 3	2014-04-28	/Guest Room	No acceptance after LSB	1000	0	Edit
59	JPN	s010amk	Guest Room	Guest Room 1	2014-04-28	/Guest Room	No limitation	1000	0	Edit
121	JPN	s011nsk	Guest Room	Guest Room 2	2014-04-28	/Guest Room	On request after LSB	1000	0	Edit
245	JPN	tw011nsk	Guest Room	Guest Room 4	2014-04-28	/Guest Room	Wait for cancellation after LSB	1000	0	Edit
182	JPN	tw010amk	Guest Room	Guest Room 3	2014-04-27	/Guest Room	No acceptance after LSB	1000	0	Edit
120	JPN	s011nsk	Guest Room	Guest Room 2	2014-04-27	/Guest Room	On request after LSB	1000	0	Edit
244	JPN	tw011nsk	Guest Room	Guest Room 4	2014-04-27	/Guest Room	Wait for cancellation after LSB	1000	0	Edit
58	JPN	s010amk	Guest Room	Guest Room 1	2014-04-27	/Guest Room	No limitation	1000	0	Edit

Showing Pages

New Inventory

You may create new inventory.

'NEW' INVENTORY

You may create new inventory.

The screenshot shows a web browser window with the URL <https://slhp.slh-pilotproject.jp/inventories/add>. The page title is 'SLHP - Inventories'. The navigation menu includes 'SLHP', 'Inventory', 'Reservation Detail', and 'Organization'. The user is logged in as 'JTREC TEST HOTEL [Logout]'. The main form is titled 'Add Inventory' and contains the following fields:

- Valid ***:
- Country ***:
- Component ID ***:
- Category ***:
- Category Text ***:
- Start Date ***:
- End Date**:
- Quantity ***:
- Type ***:
- Lsb**:
- Hk**:

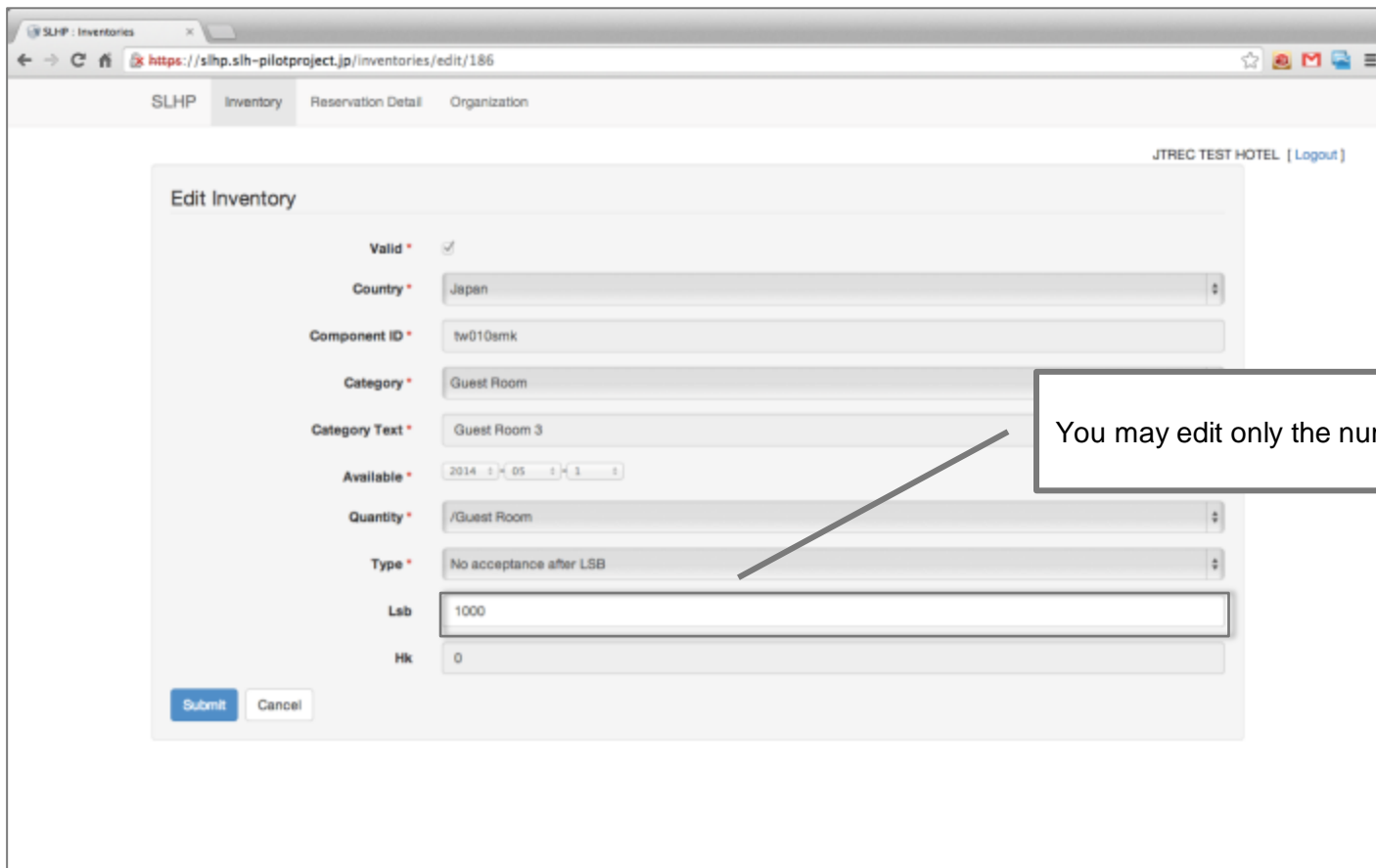
At the bottom of the form are two buttons: **Submit** and **Cancel**.

Two callout boxes provide additional information:

- A red callout box pointing to the 'Category' field: "In this pilot project only inventories of Guest Rooms are controlled."
- A black callout box pointing to the 'Submit' button: "After your input of data, click 'Submit' and your new inventory will be created."

'EDIT' INVENTORY

You may input LSB (Limit Sale Block) or maximum available number of an inventory.



The screenshot shows a web browser window with the URL <https://slhp.slh-pilotproject.jp/inventories/edit/186>. The page title is "SLHP : Inventories". The navigation menu includes "SLHP", "Inventory", "Reservation Detail", and "Organization". The user is logged in as "JTREC TEST HOTEL" with a "Logout" link.

The "Edit Inventory" form contains the following fields:

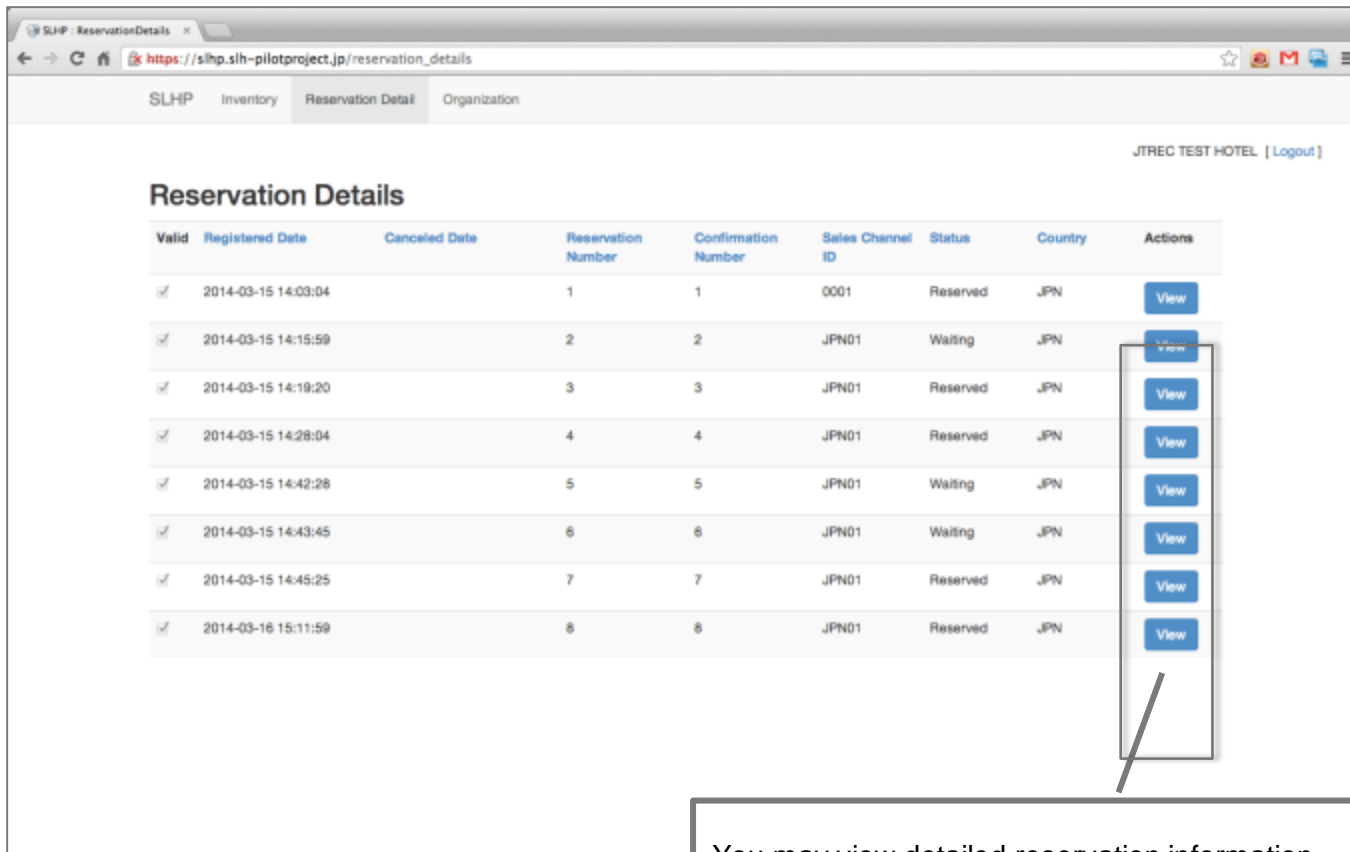
- Valid *
- Country * Japan
- Component ID * tw010smk
- Category * Guest Room
- Category Text * Guest Room 3
- Available * 2014-05-13
- Quantity * /Guest Room
- Type * No acceptance after LSB
- Lsb
- Hk

Buttons: Submit, Cancel

Callout text: You may edit only the number in LSB.

RESERVATION DETAIL

List of your reservation made by SLHS server will be shown.



The screenshot shows a web browser window with the URL https://slhp.slh-pilotproject.jp/reservation_details. The page title is "SLHP - ReservationDetails". The navigation menu includes "SLHP", "Inventory", "Reservation Detail", and "Organization". The user is logged in as "JTREC TEST HOTEL" with a "Logout" link. The main content area is titled "Reservation Details" and contains a table with the following data:

Valid	Registered Date	Canceled Date	Reservation Number	Confirmation Number	Sales Channel ID	Status	Country	Actions
<input checked="" type="checkbox"/>	2014-03-15 14:03:04		1	1	0001	Reserved	JPN	View
<input checked="" type="checkbox"/>	2014-03-15 14:15:59		2	2	JPN01	Waiting	JPN	View
<input checked="" type="checkbox"/>	2014-03-15 14:19:20		3	3	JPN01	Reserved	JPN	View
<input checked="" type="checkbox"/>	2014-03-15 14:28:04		4	4	JPN01	Reserved	JPN	View
<input checked="" type="checkbox"/>	2014-03-15 14:42:28		5	5	JPN01	Waiting	JPN	View
<input checked="" type="checkbox"/>	2014-03-15 14:43:45		6	6	JPN01	Waiting	JPN	View
<input checked="" type="checkbox"/>	2014-03-15 14:45:25		7	7	JPN01	Reserved	JPN	View
<input checked="" type="checkbox"/>	2014-03-16 15:11:59		8	8	JPN01	Reserved	JPN	View

A callout box with a pointer highlights the "View" button in the Actions column of the second row, with the text: "You may view detailed reservation information."

'VIEW' RESERVATION DETAIL

You may view in detail your specified reservation made.

The screenshot shows a web browser window with the URL https://slhp.slh-pilotproject.jp/reservation_details/view/8. The page title is "SLHP: ReservationDetails". The navigation menu includes "SLHP", "Inventory", "Reservation Detail", and "Organization". The user is logged in as "JTREC TEST HOTEL" with a "[Logout]" link.

Reservation Detail

Reservation Summary

Valid	1	Country	JPN
Created	2014-03-16 16:11:59	Currency	JPY
Canceled		Price	5000
Reservation Number	8	Discount	0
Confirmation Number	8	Total	5000
Sales Channel	3	Information	
Status	HK		

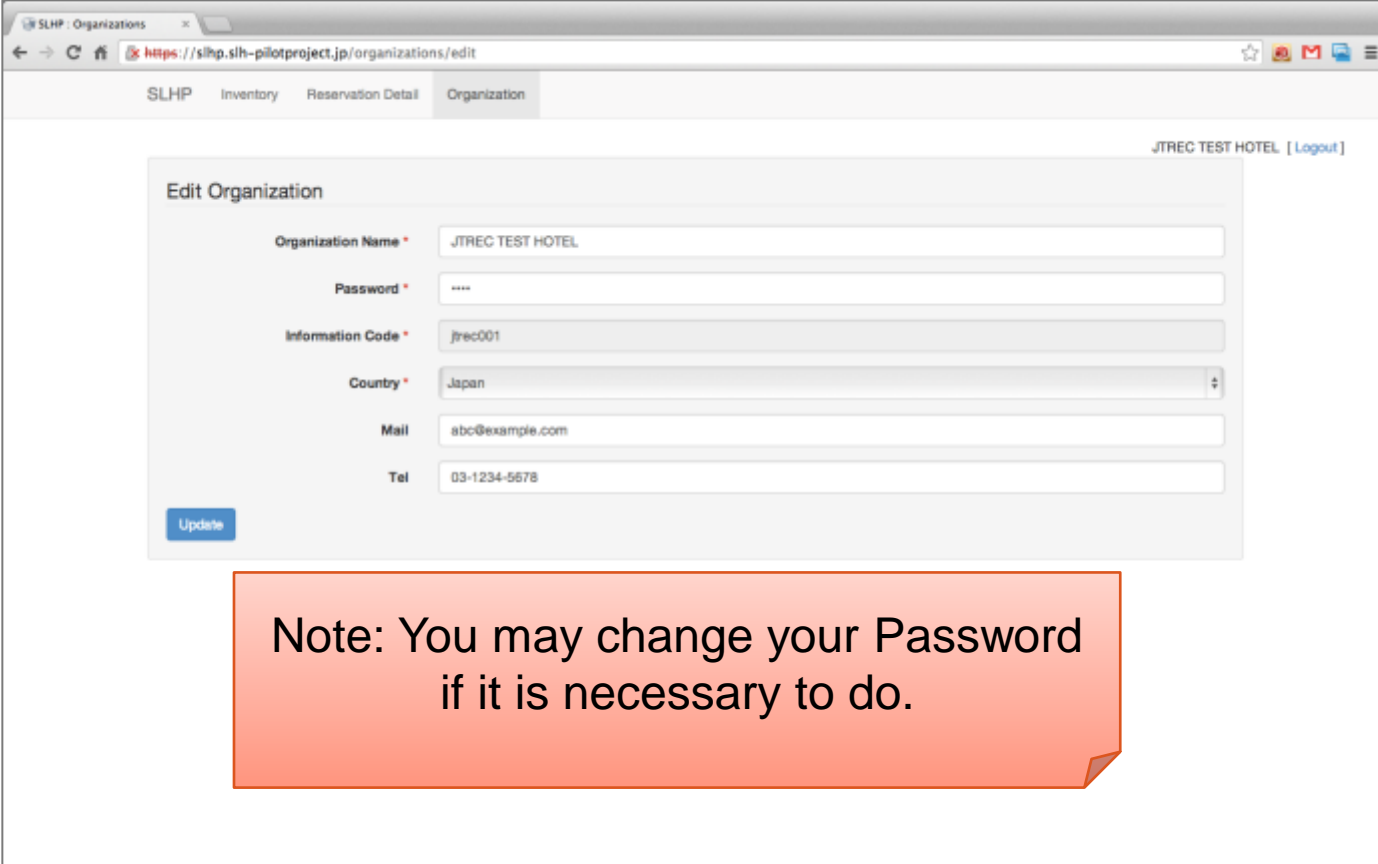
Guest Person Details

Status	HK	Basic Charge	5000
Reserve	2014-03-16	Extra Charge	0
Period	2014-03-16 - 2014-03-17 (2days)	Discount Charge	0
Country	JPN	Service Charge	0
Language	jpn	Travel Product Tax	0
Delegate	Yes	Charge	
Customer Class	ADM	Commission Charge	0
Guest Name	Taro	Tax Commission Charge	0
Passport No		Cancellation Charge	0
Title	Mr	Total	0
Rooming		Arrival Detail Description	
Mail		Information	
Tel		RoomComponent	GRM001
Currency	JPY	MealComponent	M001
		OtherComponent	

[Back](#) Return to List of Reservation made.

EDIT 'ORGANIZATION'

You may edit organization information to login SLHP server.



The screenshot shows a web browser window with the URL <https://slhp.sih-pilotproject.jp/organizations/edit>. The page title is "SLHP : Organizations" and the browser tab is "SLHP : Organizations". The page has a navigation menu with "SLHP", "Inventory", "Reservation Detail", and "Organization". The "Organization" tab is selected. The page content is titled "Edit Organization" and includes a form with the following fields:

- Organization Name * JTREC TEST HOTEL
- Password * ----
- Information Code * jrec001
- Country * Japan
- Mail abc@example.com
- Tel 03-1234-5678

There is a blue "Update" button at the bottom left of the form. In the top right corner, it says "JTREC TEST HOTEL [Logout]".

Note: You may change your Password if it is necessary to do.